

ScannerVision™
Case Study



Law and Order for Document Workflow



Read how a busy
legal firm increases
productivity by
implementing
ScannerVision™

NewFormat®
Appointed Reseller Nordic and Baltic Region

newdynamicsolutions
part of the NDS Group



**With ScannerVision™
so far the business
has experienced a 7%
productivity increase
and we are expecting
that to double over
the next 6 to 8 months.**

Bruce, General Manager



NewFormat®

Appointed Reseller of
ScannerVision™
Nordic and Baltic Region

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Background

With eight partners and over 50 staff, this legal firm deals with a vast number of client documents each day. And with a new, specialised document management system in place, dealing with paper documents was the last hurdle to improving productivity.

Challenge

Having to locate paper files proving inefficient when compared to the speed with which electronic copies can be accessed.

In order to improve productivity, the client's requirements were twofold: firstly to implement a document capture solution which would provide a fast and simple way to scan the paper files; secondly to integrate with the existing document system and to link to the scanned documents, ensuring that the information was available on demand.

Solution

ScannerVision™ provided a seamless link into the DMS for all scanned documents, directly from the panel of the multifunctional device.

All legal documents (such as wills, deeds, certificates etc.) have their own dedicated workflow with automated processing. Documents are stored on the corporate file server in addition to an off-site backup location and the relevant fields in the DMS are automatically updated when a new document is captured.

And the most commonly used email destinations were also made available via one-touch workflow templates, so that users could create an electronic version of a paper document and receive a copy in their in-box.

Benefits

Having links to scanned documents available directly from their DMS means lawyers can deal with client issues more productively without the delays associated with locating and retrieving paper documents, which in turn has boosted productivity.

And by utilising the Microsoft® Word output format, available from the ScannerVision™ OCR engine, users do not have to spend time retyping paper documents.

To learn more about ScannerVision™, or to book an appointment with a consultant, contact your local reseller.

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